## Catering Guidelines Hours of Operation: Monday – Friday 6:30am to 2:00pm

To provide you and your guests with the best catering services, we request two days notice. Events booked within 24 hours will be based on product and staff availability.

All deliveries include disposable utensils, paper ware and all necessary condiments. Full event rentals including: china, glassware, silver or stainless flatware, linens etc.... are available for additional costs. Please check with our catering coordinator when placing your order.

We also offer our catering services for after hours events including: afternoon socials, cocktail receptions, specialty dinners and other special events. Events after 2:00pm may be may be subject to labor charges.

Our catering team will be happy to assist you with all of your event needs from beginning planning stages, customized menus and assisting with special dietary needs.

- Hot buffets require a minimum of 15 guests
- Cancellations require at least 24 hours notice to avoid being charged

For more information or to place an order please send an email to: Jerry.neverman@compass-usa.com or dial ext 7-1263.

