

## **Eurest Dining – Catering Services & Policies at Herman Miller**

### Introduction

Eurest Dining Catering is designed to create a lasting impression for Herman Miller client visits, employee celebrations and meetings. Our staff uses the freshest ingredients; each and every event is created with pride starting with our menu planning through the service of our event.

### Ordering

To help ease your event planning, we have three convenient ways in which you may order catering.

You may request services by:

Calling 616.654.8976

E-mail: [susan.jelinek@compass-usa.com](mailto:susan.jelinek@compass-usa.com)

or by stopping by our office at Zeeland Mainsite.

Once an order is placed and we have had time to review our previously scheduled events, you will receive a confirmation.

In order to adequately serve you, a 24 hour notice is recommended. We realize there are times when meetings arise at the last minute, so we will do our best to accommodate your needs at that time.

### Additional Services

To help make your event memorable the following are a few of the services we provide:

- Personal Chef and Service Staff
- Menu Planning
- Balloon Bouquets
- Table Arrangements
- Floral Arrangements

- Tent, Table, Chair and China Rental
- Theme Events
- Props
- Theme Dancers
- Music
- Gift Baskets

### Policies

In order to adequately serve you, a 24 hour notice is recommended. If this is not possible, we will do our best to accommodate your request. We reserve the right to recommend the food we are able to prepare for you upon short notice.

Delivery fee to off premise locations: \$15.00

Additional charges may be incurred depending on the final destination of your event.

Advance notice is required for Special Events that may require additional resources and planning.