

If you are a first-time customer please register by clicking on CUSTOMER then ADD NEW CUSTOMER to access the menu and begin your order.

CATERING POLICY

In order to adequately prepare and serve your request, please order with at least 24 hour notice.

- Please allow one week notice for catered events with 20 or more guests.
- Last minute requests will be handled to the best of our ability to accommodate your needs. We reserve the right to recommend a menu that can be provided on short notice.

LABOR FEES: The following events will incur additional labor fees.

- Events after 3pm and/or on the weekends
- Plated Service
- Action Stations
- Off Premise Catering

CANCELLATION FEES:

- Any order cancelled within 24 hours of the event will be charged 100% of the invoice total.
- Any order cancelled between 24-48 hours preceding the event will be charged 50% of the invoice total.

PAYMENTS: We accept all major credit cards, check, or Schwab cost center. Please note that cost centers may take up to 90 days to process through the Schwab accounting system.

FACILITIES AND ALLERGENS: Our facilities strive to create solutions to accommodate individuals with special dietary preferences. If you have questions about our ingredients or how we prepare our foods, please work with your site management team. Please be aware that our food may contain or come into contact with common allergens, such as dairy, eggs, wheat, soybeans, tree nuts, peanuts, fish, shellfish or wheat. While we take steps to minimize risk and safely handle the foods that contain potential allergens, please be advised that cross contamination may occur, as factors beyond our reasonable control may alter the formulations of the food we serve, or manufacturers may change their formulations without our knowledge.



Our team creates exceptional guest experiences through quality ingredients and extraordinary client focus.

All non-Schwab employees, please contact the Catering Manager before submitting an order.

SPECIAL REQUESTS & VIP EVENTS: Please contact us directly so we can personally assist with your very special event! Our Catering director Danette Tugman who will work alongside the local team to create an experience and bring your vision to life. <u>danette.tugman@compass-usa.com</u> 817-470-5503

ADDITIONAL SERVICES: Available for additional fees, by custom request only.

- China Service And Linen Rental
- Personal Chef
- Table/Floral/Balloon Arrangements
- Themed Events
- Décor, Props, Music, and Live Entertainment
- Table/Tent/Chair Rental
- Gift Baskets

ALCOHOL SERVICE: If alcoholic beverages are to be sold or served during the event (or elsewhere under the Venue's alcoholic beverage license), such beverages shall be dispensed only by Fork & Thyme's designated personnel. We will request proper identification (photo ID) of any person of questionable age and refuse alcoholic beverage service if the person is either under the legal age or cannot produce proper identification. We will refuse alcoholic beverage service to any person who, in the caterer's judgment, appears intoxicated.